Thiruvananthapuram Regional Co-operative Milk Producer's Union Limited
Head Office, Ksheera Bhavan, Pattom, Thiruvananthapuram - 695004.
Ph:0471-2447109, 2446845 Fax: 2449567 E mail: trcmpu@gmail.com

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NOTICE INVITING TENDER

The Managing Director, Thiruvananthapuram Regional Co-operative Milk Producers Union Ltd (TRCMPU Ltd) invites online bids from reputed Manufacturers / Authorized dealers for the Supply of Premix for Fortification of Milk at Thiruvananthapuram, Kollam and Pathanamthitta Dairies.

1.	Tender No. & Date	601/TRU/PC/2026 Dated, 27/10/2026
2.	Item of Work	Supply of Vitamin A&D Premix at Thiruvananthapuram, Kollam and Pathanamthitta Dairies.
3.	Specification	Attached
4.	Quantity Required	3650 Kg
5.	Estimated Amount	Rs.15 Lakhs
6.	Bid Submission Fee	Rs.1000/-
7.	Earnest Money Deposit	Rs. 15000/- (Rupees)
8.	Date and Time of Publication of e- tender.	27/10/2026, 3.30PM
9.	Date of Submission of e-tender	27/10/2026, 3.30PM to 09/11/2026, 3.30 PM
10.	Date and time of opening of e-tender	10/11/2026, 3.30 PM
11.	Place of Opening	TRCMPU Ltd., Ksheera Bhavan, Pattom Thiruvananthapuram-695004.
12.	Bid Validity	60 Days
13.	Shelf life	12 months from the date of delivery of the item
14.	Delivery time	Within 15 days from the date of Confirmed order.

Terms & Conditions for e-Procurement

This tender is an e-Tender and is being published online. The tender is invited in two cover system from the registered and eligible manufacturers / suppliers through e-procurement portal of Government of Kerala (http://www.etenders.kerala.gov.in). Prospective bidders willing to participate in this tender shall necessarily register themselves with above mentioned e-procurement portal.

The tender timeline is available in the critical date section of this tender published in www.etenders.kerala.gov.in.

Online Bidders registration process:

Bidders should have a Class II or above Digital Signature Certificate (DSC) to be procured from any Registration Authorities (RA) under the Certifying Agency of India. Details of RAs will be available on www.cca.gov.in . Once, the DSC is obtained, bidders have to register on www.etenders.kerala.gov.in website for participating in this tender. Website registration is a one-time process without any registration fees. However, bidders have to procure DSC at their own cost.

Bidders may contact e-Procurement support desk of Kerala State IT Mission over telephone at 0471-2577088/188/388 or 0484-2336006, 2332262 or 0497-2764788, 2764188 or 0483-273294 or through e-mail: etendershelp@kerala.gov.in or helptender@gmail.com for assistance in this regard.

Online Tender Process:

The tender process shall consist of the following stages:

- **Downloading of tender document**: Tender document will be available for free download on www.etenders.kerala.gov.in from the date & time of publication of e-tender, till the last date & time for online submission of e-tender. However, tender document fees shall be payable at the time of bid submission as stipulated in this tender document. Downloading of tender documents will not be possible after the date specified above.
- **Pre**-bid meeting: as above
- **Publishing of Corrigendum**: All corrigendums shall be published on www.etenders.kerala.gov.in and shall not be available elsewhere.
- **Bid submission**: Bidders have to submit their bids along with supporting documents to support their eligibility, as required in this tender document to www.etenders.kerala.gov.in . No manual submission of bid is allowed and manual bids shall not be accepted under any circumstances.
- **Opening of Technical bid and bidder short-listing:** Technical bids will be opened, evaluated and shortlisted as per the eligibility and technical qualification. All documents in support of technical qualification shall be submitted online as well as offline within the due date and time. Failure to submit the documents will attract disqualification. Bids shortlisted by this process will be taken up for opening the financial bid.
- **Opening of financial bids:** Bids of the qualified bidders shall only be considered **f**or opening and evaluation of the financial bid on the date and time mentioned in the critical date section

Documents comprising bid:
First Stage (Pre qualification or Technical cover based on 1 cover or 2 cover tender system):
Pre-Qualification or Technical proposal shall contain the scanned copies of the following documents which every bidder has to upload.

- Copies of original documents defining the constitution or legal status, place of registration and principal place of business of the company or firm or partnership or if a joint venture, of each party there to constituting the bidder.
- Copies of Sales tax & service tax registration certificate.
- Details of experience and past performance of the bidder (or of each party to a joint venture) on works of similar nature, and details of current orders in hand and other contractual commitments shall be submitted. Customer's full address, contact persons, contact telephone number and e-mail ID are to be furnished.
- Documents to prove The bidder's annual financial turnover during any one of the last two years
- The bidder shall furnish a copy of the Income tax Returns for the previous year in original or certified true copies.

The department doesn't take any responsibility for any technical snag or failure that has taken place during document upload.

The Second Stage (*Financial Cover or as per tender cover system***):**

The Bidder shall complete the Price bid as per format given for download along with this tender.

Note: - The blank price bid should be downloaded and saved on bidder's computer without changing file-name otherwise price bid will not get uploaded. The bidder should fill in the details in the same file and upload the same back to the website.

Fixed price: Prices quoted by the Bidder shall be fixed during the bidder's performance of the contract and not subject to variation on any account. A bid submitted with an adjustable/variable price quotation will be treated as non-responsive and rejected.

Tender Document Fees and Earnest Money Deposit (EMD)
The Bidder shall pay a tender document fee and Earnest Money Deposit or Bid Security as given in the Tender Inviting Notice. The Bid security is required to protect the purchaser against risk of Bidder's conduct, which would warrant the forfeiture of security. No interest shall be paid for the EMD for the period for which it lies in deposit.

Online Payment modes: The tender document fees and EMD can be paid in the following manner through e-Payment facility provided by the e-Procurement system:
State Bank of India Multi Option Payment System (SBI MOPS Gateway): Bidder are required to avail Internet banking facility in any of the below banks for making tender remittances in e-Procurement system.
During the online bid submission process, bidder shall select SBI MOPS option and submit the page, to view the **terms and condition** page. On furtherer submitting the same, the e-Procurement system will redirect the bidder to MOPS Gateway, where two options, mainly **SBI and *other banks**** will be shown. Here, bidder may proceed as per below.
(a). SBI Account holders shall click **SBI** option to with its Net banking facility, where bidder can enter their internet banking credentials and transfer the tender fee and EMD amount.
(b). Other bank account holders may click **other banks** option t view the bank selection page. Here bidder can select from any of the 54 banks to proceed with its net banking facility, for remitting the tender payments.

*Transaction charges for other banks vide SBI Letter No. LHO/TVM/AC/2016-17/47- 1% of transaction value subject a minimum of Rs.50/- and maximum of Rs.150/-
Any transaction charges levied while using any of the above modes of online payment has to
be borne by the bidder. The supplier/contractor's bid will be evaluated only if payment status against bidder is showing "Success" during bid opening.

SUBMISSION PROCESS:
For submission of bids, all interested bidders have to register online as explained above in this document. After registration, bidders shall submit their Technical bid and financial bid online on www.etenders.kerala.gov.in along with online payment of tender document fees and EMD.

For page-by-page instructions on bid submission process, please visit www.etenders.kerala.gov.in and click "Bidders Manual Kit" link on the home page.

It is necessary to click on "Freeze bid" link/icon to complete the process of bid submission otherwise the bid will not get submitted online and the same shall not be available for viewing/opening during bid opening process.

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SPECIAL TERMS & CONITIONS

Thiruvananthapuram Regional Co-op Milk Producers Union Ltd invites competitive rates for the Supply of Vitamin A & D Premix for Fortification of Milk at Thiruvananthapuram, Kollam and Pathanamthitta Dairies subject to the following terms and conditions.

1. **Eligibility and qualification requirements:**

1.1 To be eligible for the award of contract, bidder shall provide satisfactory evidence to the Thiruvananthapuram Regional Co-op Milk producers Union Ltd regarding their eligibility, capacity and adequacy of resources to carry out the contract effectively. To this end all bids submitted shall include the following information.

a. Copies of original documents defining the constitution or legal status, place of registration and principal place of business of the company or firm or partnership or if a joint venture, of each party there to constituting the bidder.

b. Copies of Sales tax & service tax registration certificate.

c. Details of experience and past performance of the bidder on works of similar nature, and details of current work in hand and other contractual commitments shall be submitted. Customer's full address, contact persons, contact telephone number and e-mail ID are to be furnished.

1.2 For the purpose of this particular contract, bidder should meet the following qualifying criteria as minimum:

- The bidder should be in business as Manufacturer / Supplier of Vitamin A&D Pre-mix for a minimum period of Five years at the time of bid opening. If an authorized dealer participates in the bid they should produce documentary evidence for establishing that their principal supplier should be in the same business for a minimum period of 5

years. Copy of authorized dealership certificate issued by the principal supplier or manufacturer should also be uploaded along with bid document.

- Annual financial turnover during the last two years shall not be less than twice the probable value of the contract as specified in the Invitation to Bid.
- The bidder shall furnish documentary evidence for the above including copy of Income Tax Returns (certified true copies) for the previous two years' failure of which will lead to disqualification.
- The bidder shall qualify all criteria for supplier of premix items as stipulated by NDDB and FSSAI.
- No interest shall be paid for the EMD for the period for which it lies in deposit.

Agreement: - The successful bidder has to execute a contract agreement on a Kerala stamp paper worth Rs.200/- within 15 days of receipt of order.

Pricing.: Rate shall be quoted for both 1 Kg Packing and 100g Packing
(The purchase shall be any of the packing depending on the demands from the units)
Validity: The quoted rate should be valid for a period of 12 months from the supply order. Separate Purchase orders will be released from concerned dairies in time to time as per their requirements.
Delivery: Required quantity shall be delivered to our dairies at Thiruvananthapuram, Kollam and Pathanamthitta withing 15 days from the date of Purchase order.
Expiry: Vitamin Pre-mix should have an expiry date of not less than one year from the date of supply as per the schedule.
Liquidated Damage Clause
If the supplier fails to deliver any or all of the goods or perform the contract within the time period specified in the contract, ERCMPU Ltd shall without prejudice to its other remedies under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to 0.5 % of the unexecuted contract value for each week of delay. The total amount so deducted shall not exceed 5% of the contract value. Once the maximum is reached, we may consider the termination of the contract.
Any incidental taxes and levies on account of delay in performance of the contract by the supplier shall be at his account.
However genuine reasons if any will be given due consideration, on production of documentary evidence before operating the liquidated damages clause.

Security Deposit: The supplier should submit a bank guarantee for Rs. 1,50,000.00 as security deposit for a period of one year.
If the quality of the material does not confirm to specification mentioned, we reserve the right to reject the consignment summarily. Supplies not effected as per delivery schedules are likely to be rejected. In case of the rejection of the material on the above ground, we shall not be responsible for payment of any damage to the party. In the event of dispute, the decision of the Managing Director of the Union shall be final.

Delivery Address: -

- Thiruvananthapuram Dairy, Ambalathara Poonthura P.O,Thiruvananthapuram Dist.

- Kollam Dairy, Thevally Kollam District.
- Pathanamthitta Dairy, Mamoodu Jn, Nariaypuram , Pathanamthitta District

Terms of payment
100 % of the order value shall be released within 30 days from concerned Dairies on receipt of items in good condition and quality evaluation.

The Tender should be submitted as follows

Online Cover I
Details of Tender fee and EMD details.
Documents to prove the qualifying criteria as mentioned above.

- Scanned copy Income Tax returns filed for last two years.
- Copy of audited P&L statement and Balance Sheet for the past two years.
- Details of previous executed orders along with address of clients, contact person, contact no, e-mail ID etc.
- Details of contracts on hand and other contractual commitments.

Note to Bidders:

- Bidders are advised to note the Tender Id and Tender No. & Date for reference.
- All uploaded documents should contain the signature and the office seal of the bidder/authorized persons.
- The Managing Director, TRCMPU Ltd., is empowered to reject any or all the bids without assigning any reason.
- The TRCMPU does not blind itself to accept the lowest offer and reserve the right to accept any offer without assigning any reason. The bidders shall not have any claim in this regard.

SPECIFICATION
The Vitamin Premix shall contain micronutrients Vitamin A and Vitamin D in a liquid matrix.

- The premix shall contain a minimum of **67.5 MIU of Vitamin A** and **15 MIU of Vitamin D**.
- The final level of nutrients per litre of milk on addition of the recommended dosage shall provide:
  - **Vitamin A:** 270 µg RE to 450 µg RE as Retinol Acetate or Retinol Palmitate.
  - **Vitamin D:** 5 µg to 7.5 µg as Cholecalciferol or Ergocalciferol from plant source only.

Other Requirements:

- The premix shall be easily soluble, dispersible and shall not impart any off flavour.
- Certificate of analysis / MSDS regarding the purity, strength of vitamin content and chemical and micro biological quality of the product shall be submitted along each consignment.
- The manufacturer shall be responsible for safe packaging, storage and transportation of the material until receipt at the dairy.
- The shelf life, dosage and storage condition, best before date shall be clearly

mentioned.

- During fortification of milk, the level of micro nutrient shall not fall below the specified fortification standards mentioned under the FSSAI act owing to the fault of the premix supplied.

GENERAL TERMS & CONDITIONS

1. Inspection:

The premix under the purview of your supply would be inspected by our technical experts at our works before payment process.

2. Dispatch Instructions:

The materials are to be dispatched to the concerned dairies by the mode of transport specified in the order. All consignments should be dispatched on freight paid basis irrespective of price basis.

3. Insurance

You shall have to arrange all transit risk insurance, warehouse to warehouse basis including storage risk coverage for a period of 1 months from the date of arrival of goods at destination for the items to be supplied by you. In the event of any damage to / loss of consignment in transit, it will be your responsibility to lodge necessary claims with the carriers / underwriters and pursue them till settlement. The stipulated delivery time given in the Purchase Order is the essence of this contract. You must therefore, strictly adhere to the delivery schedule mentioned in the Order.

5. Demurrage

You shall bear and reimburse to us full demurrage if any, paid by reason of delay on your part in forwarding the original dispatch documents at the destination mentioned in the Purchase Order.

6. Rejection:

We reserve the right to reject the goods either in part or full if at the time of delivery, if it is noticed that the goods supplied do not conform to the specifications / description given in the Purchase Order. The rejection, if any, will be intimated to you in writing within a reasonable time. You will be liable to replace the rejected goods within the stipulated time.

7. Submission of Bills :

Bills in triplicate stating therein our Purchase Order reference along with necessary copies of Dispatch documents are to be sent to the respective Office.

8. Cancellation of Contract

We shall be free to cancel our order either in part or full, in the case of non-delivery of material / non-completion of installation within the stipulated delivery period or breach of any of the clauses mentioned herein. Consequential losses if any, on account of our getting installation done or obtaining supplies from alternative sources besides payment of higher price shall be recovered from you.

9. Force Majeure

The terms and conditions mutually agreed upon shall be subject to Force Majeure Clause. Neither the supplier nor the purchaser shall be considered in default in performance of his / their obligations here under if such performance is prevented or delayed because of war, hostilities, revolution, civil commotion, strike, epidemic accident, fire, wind, flood, earthquake or because of any law order proclamation, regulation or ordinance of any Government or of any act of God or any other cause whether of similar or dissimilar

nature, beyond the reasonable control of the party affected. Should one or both the parties be prevented from fulfilling his / their contractual obligations by a state of Force Majeure lasting continuously for a period of six months, the two parties should consult each other regarding the future implementation of the contract / purchase order.

10. Arbitration

In case of any dispute, the Registrar of Co-operative Societies of Kerala State shall be the sole Arbitrator as per the provisions of Kerala Co-operative Societies Act 1969.

11. Jurisdiction

THIRUVANANTHAPURAM (KERALA) Only

Digitally signed by WILSON M J
Date: 28-10-2026 15:02:33

WILSON M J
MANAGING DIRECTOR(MDO-THO)